



ANTI CORRUPTION COALITION UGANDA

Plot 9B Vubya Road, Ntinda

P.O. Box 34238 Kampala

Tel: +256-414-535659, Email: info@accu.or.ug, Website: www.accu.or.ug

JOB OPPORTUNITY

The Anti-Corruption Coalition of Uganda (ACCU) is the apex civil society anti-corruption body which brings together various Civil Society Organizations, individuals and other key stake holders in the fight against corruption in Uganda.

Position: Information & Communications Manager

ACCU is seeking to recruit an Information & Communications Manager with the following responsibilities;

- Gather and disseminate information relevant to the activities of ACCU.
- Document and publish all activities of ACCU.
- Offer capacity building in the area of information, communication and documentation to members and other stakeholders.
- Work with the other staff to develop customized training manuals and tools for various ACCU projects.
- Develop and implement a communication & information strategy for ACCU.
- Keep up to date and maintain ACCU website and social media sites for effective intra information sharing among members of ACCU.
- Work closely with the Head of Programmes and Advocacy Officer to prepare press statements, releases and organizing press conferences as and when need arises.
- Work closely with the Executive Director to improve and consolidate the image and public relations of ACCU.
- Establish and maintain media relations with the organization as well as ensure media coverage of ACCU activities.
- Train members on identified needs within information & communication.
- Design and spearhead the production of all ACCU publications and the branding all ACCU activities and the organization as a whole.
- Support the advocacy function in messaging and dissemination of issues through appropriate channels.
- Production of annual reports, newsletters and other information materials.
- Spearhead the implementation (planning, organising, controlling and reporting) of information, communication and documentation interventions

for the Strengthening Partnership for Anti-Corruption, Responsiveness and Civic Engagement (SPARC) project.

Relevant Skills and Experience include;

- The applicant should hold at least a Bachelor's in Mass Communication, Journalism, Social sciences or any related humanities degree.
- The applicant should possess at least 3 years' proven-experience working in a nonprofit environment in the area of information, communications and public relations.
- Technical skills and knowledge in media relations, digital communications and publications development.
- Excellent communication skills, written and verbal.
- Well developed analytical skills and the ability to absorb and process information quickly.
- Possession of post-graduate training and experience executing governance and accountability interventions is an added advantaged.

Mode of Application

Applications with a comprehensive CV, motivation cover letter and three references should be sent to:

Executive Director

Anti Corruption Coalition Uganda
Plot 9B Vubya Road, Ntinda
P.O. Box 34238 Kampala,
Tel: 256-414-535659
Email: info@accu.or.ug

Please note:

Deadline for receiving applications is Friday 21st June 2019.

Only short-listed candidates will be contacted.

Canvassing will lead to automatic disqualification.