



ANTI CORRUPTION COALITION UGANDA

Plot 9B Vubya Road, Ntinda

P.O. Box 34238 Kampala

Tel: +256-414-535659, Email: info@accu.or.ug, Website: www.accu.or.ug

JOB OPPORTUNITY

The Anti-Corruption Coalition of Uganda (ACCU) is the apex civil society anti-corruption body which brings together various Civil Society Organizations, individuals and other key stakeholders in the fight against corruption in Uganda.

Position: Project Officer

Duty Station: Kampala

ACCU is seeking to recruit a Project Officer with the following responsibilities;

- Plan, coordinate and organise activities in the Strengthening Partnership for Anti-Corruption, Responsiveness and Civic Engagement (SPARC) project in consultation with the Head of Programmes, other project staff, partners and any other stakeholders.
- Develop work plans, budgets and roll out the project as well as monitor performance to ensure that the deliverables are met.
- Supervise, guide, and work with regional members and other participating partners to facilitate timely implementation of the project in line with established guidelines and project documents on all aspects of the project.
- Ensure that team members within the project are properly oriented and pre-trained so that they can effectively conduct all the necessary trainings related to the project.
- Initiate partnership and collaborate with key government agencies at national and district level that are stipulated in the project.
- Provide support to the Head of Programmes and other staff in documentation and correspondence preparation and follow-ups.
- Assist the Advocacy Officer to organise quarterly and bi-annual stakeholders meetings and annual advocacy events to share and address some of the corruption issues emerging from the project area.
- Build capacity of regional members and CSO partners for the better implementation of the SPARC project.
- Liaise with investigative journalists to investigate and follow-up corruption cases as well as manage cases received throughout the project.

- Participate in the preparation and submission of regular narrative project reports (quarterly, bi-annual, annual, end of project reports) within the agreed donor timelines.
- Support the Head of Programmes and Executive Director in fundraising and implementing the ACCU fundraising strategy.

Relevant Skills and Experience needed;

- The applicant should hold at least a Bachelor's degree in Social Sciences, Development Studies, Project Planning and Management or any related degree.
- Two years' experience working in a nonprofit environment in the areas of project planning and management, advocacy, research, communications, community development or any other related work.
- Ability to provide relevant input on environmental related issues within the anti-corruption programme areas.
- Knowledge in advocacy, transparency and accountability, research, policy analysis and communication.
- Possession of post-graduate training and experience managing governance and accountability programmes is an added advantage.
- Excellent analytical, evaluation and report writing skills.

Mode of Application

Applications with a comprehensive CV, motivation cover letter and three references should be sent to:

Executive Director

Anti Corruption Coalition Uganda
Plot 9B Vubya Road, Ntinda
P.O. Box 34238 Kampala,
Tel: 256-414-535659
Email: info@accu.or.ug

Deadline:

Deadline for receiving applications is Friday 21st June 2019.

Only short-listed candidates will be contacted.

Canvassing will lead to automatic disqualification.