



## **ANTI CORRUPTION COALITION UGANDA**

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### **TERMS OF REFERENCE**

## **CONDUCT CAPACITY NEEDS ASSESSMENT IN SELECTED LOCAL GOVERNMENTS TO ASCERTAIN KEY BOTTLENECKS IMPEDING SUPPLY SIDE ACCOUNTABILITY**

### **1.0 INTRODUCTION**

Anti-Corruption Coalition Uganda (ACCU) was established in January 1999 and officially registered as an NGO in 2004. ACCU unites like-minded individuals and organizations dedicated to raising awareness, exposing and advocating for the reduction of corruption in Uganda. Since its inception, ACCU has been committed to fostering an accountable and corruption-free society through diverse initiatives, often with support from various development partners. At the national level, ACCU collaborates with Civil Society Organizations (CSOs) operating in the accountability sector while on the local front, ACCU works with and through Regional Anti-Corruption Coalitions (RACCs) distributed across the country as well as grassroots member organizations. This ensures that voices of citizens are effectively represented across the national agenda.

### **2.0 BACKGROUND**

Uganda annually loses approximately Ugx 9.14tn to corruption<sup>1</sup>. In addition, the annual Corruption Perception Index by Transparency International has consistently ranked Uganda poorly in terms of fighting corruption despite government's effort to establish legal, policy and institutional frameworks to fight corruption<sup>2</sup>. Uganda has also been in the midst of several corruption scandals involving billions of shillings.

Corruption in Uganda is mainly caused by; weak citizen capacity to engage government on accountability, limited citizen monitoring of public services, limited access to information, low state responsiveness to citizen accountability demands, poor implementation of anti-corruption laws, limited capacity of anti-corruption agencies, impunity, patronage and mild political will to fight some forms of corruption. The unabated corruption has resulted into; poor public service delivery, high cost of delivering public services, increasing national debt

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<sup>1</sup> Inspectorate of Government Report, (2021). The Cost of Corruption in Uganda.

<sup>2</sup> Transparency International, (2023). Corruption Perception Index.

burden, denial of basic human rights, under-development and worsening economic conditions.

Based on this background, Anti-Corruption Coalition Uganda is implementing the 'Citizen Engagement for Accountability Project', with an overall objective of contributing to improved transparency and accountability among state and non-state actors. The project is implemented in a total of 8 districts that include; Yumbe, Terego, Madi-Okollo and Obongi in West Nile and Moroto, Napak, Nakapiripirit and Nabilatuk in Karamoja. The project targets a total of: 7,200 youth; 1,360 government stakeholders; 50 CSOs; 80 Community Based Monitors and; 9,840,200 citizens directly and indirectly.

### **3.0 JUSTIFICATION OF THE CONSULTANCY**

In Uganda, there have been vigorous efforts towards the enactment of laws and policies that promote accountability as well as established mechanisms to support citizen engagements with government officials on fighting corruption and demanding for accountability. However, recommendations from the FY2022/23 Auditor General's report highlighted the need for government to address bottlenecks impeding the supply side accountability.

Government spends close to UGX 47.6 billion annually to roll out anti-corruption related education campaigns aimed at enhancing public accountability, identification of capacity gaps and needs of government officials. In addition, non-state actors have also invested heavily in supporting both demand side and supply side accountability. However, despite these efforts, citizens' accountability demands have often gone unanswered.

Therefore, it is against this background that ACCU seeks to engage the services of a consultant to ascertain key bottlenecks impeding supply side accountability at local and central government. The assignment will conduct a capacity needs assessment to ascertain the key challenges impeding duty bearers from addressing citizens' service delivery and accountability demands.

### **4.0 GENERAL OBJECTIVE OF THE CONSULTANCY**

The general objective of the consultancy is to engage the services of a competent firm/ individual to conduct a capacity needs assessment to ascertain the key challenges impeding duty bearers from addressing citizens' service delivery concerns and accountability demands.

### **5.0 SPECIFIC OBJECTIVES**

- To ascertain the level of knowledge and skills of duty bears on responding to citizens' accountability demands.
- To identify capacity needs of duty bearers on supply side accountability.
- To identify key and specific bottlenecks impeding supply side accountability by government.
- To make recommendations towards improving supply side accountability including identification of areas for capacity building.

## 6.0 NATURE AND SCOPE OF WORK

The consultant/s will undertake the following major tasks:

- Establish the level of knowledge and skills among government officials in regards to their adherence to supply side accountability.
- Establish the key and specific bottlenecks impeding supply side accountability by government.
- Identify capacity needs of government officials as far as execution of their obligations towards supply side accountability is concerned.
- Make recommendations on how supply side accountability can be improved by government.

## 7.0 METHODOLOGY

Consultant/s should suggest the most suitable methodology for this assignment factoring in both qualitative and quantitative methodologies including a clear sampling approach and data analysis. The choice of method must consider the capacities and needs of the different target groups and stakeholders at different government levels. The methodology will be discussed and finalized in consultation with ACCU.

## 8.0 EXPECTED DELIVERABLES

Prospective consultants are expected to provide;

- A detailed Technical and Financial proposal detailing their understanding of the Terms of Reference including the methodology, financial requirements and relevant CVs.
- An inception report with a harmonized understanding between ACCU and the prospective consultant.
- A first draft of the report.
- Final assessment report in soft and hard copies.

## 9.0 TIMEFRAME

No.	Task	Timeline	Responsible Party
1.	Publication of the terms of reference	23 <sup>rd</sup> May 2024	ACCU
2.	Delivery of Expression of Interest/Technical and Financial Proposals	7 <sup>th</sup> June 2024	Consultants
3.	Contractual processes including submission of inception report.	14 <sup>th</sup> June 2024	Consultant & ACCU
4.	Delivery of the first draft of the assessment report	12 <sup>th</sup> July 2024	ACCU & Consultant
5.	Validation of the report	19 <sup>th</sup> July 2024	ACCU and Consultant
6.	Submission of final assessment report	26 <sup>th</sup> July 2024	Consultant

## 10.0 LEVEL OF EFFORT

- This assignment is expected to take 21 days.
- The consultants' financial proposal will include professional fees, accommodation and other related costs. ACCU will provide transport to the study areas as well as two staff to support this assignment.

## 11.0 RELEVANT SKILLS AND EXPERIENCE

Prospective consultants are expected to possess:

- A master's degree in Social Sciences, Development Studies, Law, Monitoring and Evaluation, Project Planning and Management, Development Economics, Public Policy, Governance, Public Administration or any other related qualifications.
- At least 5 years of progressive experience in conducting similar studies/assessments (evidence of experience including referees should be included in the technical proposal).
- Demonstrated understanding of accountability and anti-corruption, constitutional and policy environment, national strategies and programs, sectorial plans and strategies.
- Knowledge of policy analysis is required.
- Strong research skills including analytical and report writing skills (with the ability to produce concise, readable and analytical reports).

## 12.0 SUBMISSION OF PROPOSALS

Consultants who meet the above requirements should submit their technical and financial proposals to the Executive Director, Anti-Corruption Coalition Uganda on; [info@accu.or.ug](mailto:info@accu.or.ug) with a copy to; [amarlon@accu.or.ug](mailto:amarlon@accu.or.ug) not later than **June 7, 2024**.