



ANTI CORRUPTION COALITION UGANDA

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TERMS OF REFERENCE

REMODELLING, ASSEMBLING AND INSTALLING ACCU'S DIGITAL STUDIO

1.0 ABOUT ANTI-CORRUPTION COALITION UGANDA

Anti-Corruption Coalition Uganda (ACCU) was established in January 1999 and officially registered as an NGO in 2004. ACCU unites like-minded individuals and organizations dedicated to raising awareness, exposing and advocating for the reduction of corruption in Uganda. Since its inception, ACCU has been committed to fostering an accountable and corruption-free society through diverse initiatives, often with support from various development partners. At the national level, ACCU collaborates with Civil Society Organizations (CSOs) operating in the accountability sector while on the local front, ACCU works with and through Regional Anti-Corruption Coalitions (RACCs) distributed across the country as well as grassroots member organizations. This ensures that citizens' voices are effectively represented across the national agenda.

2.0 BACKGROUND

Uganda annually loses Ugx 9.14tn to corruption, which is approximately 18% of the national budget.¹ In addition, the annual Corruption Perception Index by Transparency International has consistently ranked Uganda poorly in terms of fighting corruption despite government's effort to establish legal, policy and institutional frameworks to fight corruption.² Uganda has also been in the midst of several corruption scandals involving billions of shillings and spanning over decades.

Corruption in Uganda is mainly caused by; weak citizen capacity to engage government on accountability, limited citizen monitoring of public services, limited access to information, low state responsiveness to citizen accountability demands, poor implementation of anti-corruption laws, limited capacity of anti-corruption agencies, impunity, patronage and mild political will to fight some forms of corruption. The unabated corruption has resulted into; poor public service delivery, high cost of delivering public services, increasing national debt burden, denial of basic human rights, under-development and worsening economic conditions.

In order to address these challenges, ACCU is implementing a 4-year project titled "Civic Engagement for Accountability Project (CEAP)". The project aims to strengthen accountability of state actors in Uganda and; enhance the capacity of non-state actors to demand for accountability. This will ultimately contribute to improved transparency and accountability among state and non-

¹ Inspectorate of Government Report, (2021). The Cost of Corruption in Uganda.

² Transparency International, (2024). Corruption Perception Index.

state actors in Uganda. The project is implemented at national level and 8 districts of; Yumbe, Terego, Madi-Okollo and Obongi in West Nile and Moroto, Napak, Nakapiripirit and Nabilatuk in Karamoja targeting 7,200 youth; 1,360 government stakeholders; 50 CSOs; 80 Community Based Monitors and; 9,840,200 citizens directly and indirectly.

3.0 JUSTIFICATION

Corruption in Uganda is systematic, systemic, syndicated and astronomical in proportion. This has been facilitated by a number of factors including low citizen capacity to engage leaders on accountability and citizen apathy, among other factors. Anti-Corruption Coalition Uganda seeks to equip citizens, especially young people, with skills and knowledge to engage their leaders on matters of accountability and good governance.

This will mainly be through specialised trainings and targeted capacity building initiatives using digital means. The essence of this is to equip young people with the knowledge and tools necessary to become anti-corruption advocates who demand for accountability and good governance from their leaders. ACCU therefore seeks services of a service provider to remodel, assemble and install ACCU's digital studio.

4.0 GENERAL OBJECTIVE

The general objective of this assignment is to procure a service provider to spearhead remodelling, assembly and installation of ACCU's digital studio.

4.1 SPECIFIC OBJECTIVES

The service provider will be expected to undertake the following specific objectives;

1. Guide the ACCU team in developing specifications for needed equipment for the digital studio.
2. Spearhead the identification of key service providers of equipment for the digital studio.
3. Undertake studio remodelling with guidance from the ACCU team.
4. Spearhead assembly and installation of all studio equipment.
5. Undertake testing and handover of the fully assembled and functional studio.

5.0 EXPECTED DELIVERABLES

The selected service provider is expected to provide the following deliverables;

- A brief technical and financial proposal detailing how the assignment will be conducted and the required resources.
- Specifications for equipment including; cameras, projector, lighting system, production computer, sound system, studio furniture, air conditioning system, audio-visual software, streaming software and all necessary accessories.
- Fully assembled and functional studio, including a basic user manual.
- Final report highlighting accomplishments under each assignment objective.

6.0 TIMEFRAME

No.	Task	Timeline	Responsible Party
1.	Publication of the terms of reference.	23/07/2025	ACCU
2.	Delivery of technical and financial proposals.	31/07/2025	Service Providers
3.	Contractual processes including contract signing.	04/08/2025	ACCU & Service Provider
4.	Inception meeting.	05/08/2025	ACCU & Service Provider
5.	Handover of fully functional studio.	05/09/2025	Service Provider

7.0 LEVEL OF EFFORT

The expected level of effort is 5 days.

8.0 QUALIFICATIONS

Prospective service providers should have the following qualifications:

- Training in Information Technology, Communications, Studio Production, or any other related qualification.
- Atleast 5 years prior experience conducting similar assignments including a list of references related to this assignment.
- Knowledge on producing content for conventional and social media platforms.
- Ability to undertake this assignment and deliver on time.

9.0 SUBMISSION OF QUOTATIONS

Service providers who meet the above requirements should submit their technical and financial proposals to the Executive Director, Anti-Corruption Coalition Uganda on; info@accu.or.ug with a copy to; amarlon@accu.or.ug not later than July 31, 2025.