



ANTI CORRUPTION COALITION UGANDA

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TERMS OF REFERENCE

PROCUREMENT OF A DESKTOP COMPUTER, LAPTOP AND AN UNINTERRUPTIBLE POWER SUPPLY (UPS)

1.0 ABOUT ANTI-CORRUPTION COALITION UGANDA:

Anti-Corruption Coalition Uganda (ACCU) was formed in January 1999 and formally registered as an NGO under the NGO Statute in 2004. ACCU brings together like-minded entities and individual actors whose pre-occupation is publicizing, exposing and advocating for curbing corruption in Uganda. ACCU with support from different Development Partners has been implementing interventions since 1999, with the aim of creating an accountable and corruption free society. At the national level, ACCU works with Civil Society Organizations (CSOs) engaged in the accountability sector. At the local level, ACCU works with and through Regional Anti-Corruption Coalitions (RACCs) that are spread out in the various parts of the country and of recent grass root member organizations. This approach ensures that the citizens' voices are reflected into the national agenda.

2.0 PROJECT BACKGROUND:

ACCU is implementing the “**Civic Engagement for Accountability Project (CEAP)**”. The objective of this project is ‘To improve transparency and accountability among state and non-state actors in Uganda.’

The CEAP project is implemented in the sub-regions of Karamoja and West Nile. Districts of implementation include; Yumbe, Terego, Madi-Okollo, Obongi, Moroto, Napak, Nakapiripirit and Nabilatuk. The project seeks to address the problem of corruption while focusing on addressing issues including; limited citizen capacity to hold government accountable, limited citizen engagement spaces, limited access to information and low responsiveness from leaders.

The project seeks to address these bottlenecks through; capacitating Local Government actors to respond to citizens' accountability demands, engaging state actors on implementation of effective anti-corruption measures, capacity building for non-state actors to demand for accountability, supporting citizens to monitor and report on public services and expenditures, supporting engagements between citizens and state actors, increasing citizen access to information through awareness campaigns and strengthening civil society capacities to spearhead accountability interventions.

3.0 JUSTIFICATION OF THE ACTIVITY:

To effectively support activities under this project, ACCU seeks to procure a desktop computer, a laptop and a UPS. This equipment will aid quick and clear classification, journalising and reporting of financial transactions as well as support other operations in the organisation. The computer will also serve as a key tool to manage and store financial information for current and future purposes. Therefore, ACCU seeks services of a service provider, to provide one desktop computer, one laptop and a UPS system.

4.0 ASSIGNMENT OBJECTIVE

To procure one desktop computer, one laptop and one UPS system as per the specifications listed below.

5.0 SPECIFICATIONS

Below are the required specifications for the Desktop Computer;

- Intel Core i7
- 16 GB RAM
- 4.2ghz
- 512gB, SSD
- Monitor resolution 1920x1080
- Windows 11 software
- 22” HD Screen
- Built-in WiFi and Bluetooth.

Below are the required specifications for the Laptop;

- Intel Core Ultra 7
- 16GB RAM
- 4.8ghz
- 512gB, SSD
- 1920x1080 Display
- 14" HD Screen
- Windows 11 software
- USB Type-C, USB Type-A, HDMI, headphone/microphone combo jack
- Integrated webcam
- Up to 18 hours battery
- Wi-Fi 6, Bluetooth 5.2 connectivity

Below are the required specifications for the UPS system;

- APC Easy UPS BV650va, universal Outlet, 230V, BV650I-MSX.

6.0 TIMEFRAME

No.	Task	Timeline	Responsible Party
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1.	Publication of the terms of reference	25/07/2025	ACCU
2.	Delivery of Quotations	30/07/2025	Vendor
3.	Contractual processes	04/08/2025	Supplier & ACCU
4.	Delivery of the equipment	06/08/2025	Selected Vendor

7.0 REQUIRED DOCUMENTATION

Prospective service providers are expected to provide their quotations including the following requirements;

- TIN certificate (with ability to provide an EFRIS invoice).
- Certificate of registration.
- Valid trading license.
- Physical address and contact person.
- Prior experience providing similar products.

8.0 SUBMISSION OF PROPOSALS

Service providers who meet the above requirements should submit their quotations to the Executive Director, Anti-Corruption Coalition Uganda on; info@accu.or.ug with a copy to; amarlon@accu.or.ug not later than **July 30, 2025**.